

# New guidelines and procedures due to Covid-19

## High-touch items (HT)

- Any high-touch item will be cleaned and disinfected multiple times throughout the day or every time a guest returns it or has stopped using it.
- HT items are such as **doorknobs**, **elevator buttons**, **key-cards** and **tables** among others.

## Open shared spaces

- All shared spaces are cleaned each day but depending on use we will clean some several times a day.
- A special emphasis is set on HT items and areas such as front desk, public bathrooms, and elevators as well as tables, lounges and waiting rooms.

## Housekeeping service

- For environmental purposes and to reduce risk for Covid infections, our housekeeping staff will not be doing daily cleaning for our inhouse guests.
- The rooms will be cleaned and disinfected thoroughly as well as all high-touch (HT) areas will be sanitized after each guest leaves.
- Guests who would like to have their rooms cleaned daily will simply need to inform reception at check-in.

## Guest rooms

- After each departure we throughoutly clean each room as always but with added focus on deep cleaning HT items.

## Food and beverage services

- Our breakfast service will continue but with much more strict guidelines. Guests will be provided with protective gloves and well as be offered to sanitize before entering the breakfast hall.
- Seating with added space between guests is available for those guests who choose so.
- Our staff will also make sure to use disinfectant and gloves.

